



Michigan
Office of the Auditor General
REPORT SUMMARY

Performance Audit

Lake Michigan College

Report Number:
32-230-03

Released:
June 2005

Lake Michigan College became a public, two-year institution of higher education offering academic, vocational-technical, and continuing education programs in 1964. The community college district includes Berrien County, Covert Township in Van Buren County, and the South Haven School District. The College offers associate degrees and certificates in more than 75 transfer and occupational areas of study and programs.

Audit Objective:

To assess the effectiveness of the College's admissions and monitoring practices to help students successfully complete their classes and programs.

Audit Conclusion:

The College's admissions and monitoring practices were generally effective in helping students successfully complete their classes and programs.

Reportable Condition:

The College needs to annually perform evaluative measurements of its student academic achievement plan (Finding 1).

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Audit Objective:

To assess the effectiveness of the College's efforts to evaluate the quality of its educational programs.

Audit Conclusion:

The College's efforts to evaluate the quality of its educational programs were generally effective.

Reportable Condition:

The College needs to improve its practices for documenting credentials and evaluations of adjunct faculty (Finding 2).

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Audit Objective:

To assess the effectiveness and efficiency of the College's use of educational program resources.

Audit Conclusion:

The College's use of educational program resources was somewhat effective and efficient.

Reportable Conditions:

The College did not consistently fulfill some of the State and federal goals and objectives of a Michigan Technical Education Center (M-TEC) (Finding 3).

The College had not consolidated the financial and operational aspects of its M-TEC (Finding 4).

The College had not implemented a practice to regularly address repetitive

course enrollments and their impact on students' academic progress and the College's efficient use of resources. Also, the College had not monitored repetitive course enrollments to identify and counsel students with unsatisfactory academic progress. (Finding 5)

The College needs to establish a formal minimum class enrollment procedure to help ensure that its educational resources are used efficiently. Also, the College should document the reasons for holding low enrollment classes. (Finding 6)

Noteworthy Accomplishments:

The College's One-Stop Student and Financial Services Center opened in August 2000. It consolidated financial and registration services scattered throughout the College into one central location for easy accessibility. *American School & University* magazine featured the One-Stop Center in its August 2001 Educational Interiors Showcase, and several educational institutions have visited the One-Stop Center. Additionally, the Michigan Community College Student Services Association invited the College to deliver a presentation about the

implementation of the One-Stop Center as a best practices model at its 2002 State conference.

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Audit Objective:

To assess the effectiveness of the College's methods for allocating operating and service costs to self-liquidating auxiliary activities and programs.

Audit Conclusion:

The College's methods for allocating operating and service costs to self-liquidating auxiliary activities and programs were generally effective. Our report does not include any reportable conditions related to this audit objective.

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Agency Response:

Our audit includes 6 findings and 8 corresponding recommendations. The College's preliminary response indicates that it agrees with all 8 recommendations. The College informed us that corrective action has already been initiated or completed since the audit.

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A copy of the full report can be obtained by calling 517.334.8050 or by visiting our Web site at: <http://audgen.michigan.gov>



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